

PORT QASIM AUTHORITY

BIN QASIM, KARACHI-75020

NOTICE INVITING TENDER

Port Qasim Authority (PQA) invites sealed tenders from the Manufacturers / Authorized distributors registered with Income Tax and Sales Tax Department and on Active Tax payer list of FBR for supply of Lubricant for PQA Crafts.

2. Interested tenderers may obtain Tender documents and complete description along with Terms and Conditions from the Office of the Manager (Procurement), Port Qasim Authority, Karachi, during the office hours 09am to 04pm (Monday to Friday) on payment of **Rs. 1,000/-** fee (non-refundable) in shape of Pay Order in favour of Port Qasim Authority. Tender documents may also be downloaded from PQA/PPRA Websites.

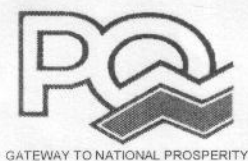
3. The method of procurement shall be by Single Stage one envelope procedure under Rule 36(a) of the Public Procurement Rules-2004.

4. Duly completed Tender Documents with all relevant details alongwith 2% earnest money in shape of Pay Order in favour of Port Qasim Authority issued by a schedule Pakistani Bank having a minimum of AA-rating located in Karachi shall be submitted in the Office of Manager (Procurement), Stores Department, Port Qasim Authority, Karachi by **30-05-2018** hours on **1330 hours**. The tender shall be opened on the same day at **1400 hours** in the Conference Room Admin Building No.II, Port Qasim Authority in the presence of representatives of firms who may wish to be present. The documents received after due date and time will not be entertained. Tender submitted without earnest money shall be rejected.

5. Port Qasim Authority reserves the right to accept or reject any or all tenders as per Public Procurement Rules-2004 and no claim whatsoever will be entertained in this regard. Authority's decision in this respect shall be final and binding on all parties.


(SIRAJUDDIN CHANDIO)
SECRETARY

PQA Website : www.pqa.gov.pk
Email: secretary@pqa.gov.pk



PORT QASIM AUTHORITY

BIN QASIM, KARACHI-75020

PQA/ST/Lube/AQ-199/17-18

Dated: May, 2018

INSTRUCTIONS TO BIDDERS

The following item is required for PQA Crafts i.e. M.T Kadiro & P.B Lahoot. The Tenderers shall quote their rates as follow:

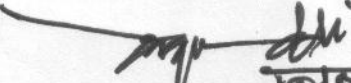
| | DESCRIPTION OF ITEMS | A/C Unit | Qty. Req. | Unit Price | Amount (A) | GST (B) | Grand Total (A+B) |
|---|------------------------------|----------|-----------|------------|------------|---------|-------------------|
| 1 | Lube Oil 15W40 or equivalent | Liter | 3780 | | | | |

Bid Price: Rs. _____ (Rupees _____ only)

State the GST Rate in figures & words:- _____

2. Tender without earnest money will not be accepted.
3. The method of procurement shall be by single stage one envelope procedure under Rule 36(a) of the Public Procurement Rules-2004.
4. Firm awarded the contract will be responsible to complete the supply as per Supply order.
5. Sealed bids from the tenderers registered with Income Tax and Sales Tax Department with quoted rates as per specification mentioned are to be submitted.
6. Rates quoted must be valid for 90 days from the date of opening of the tender.
7. Rates quoted should be on the basis of free delivery at Port Qasim Authority Stores Department Bin Qasim Karachi-75020 including all taxes and transportation charges. All delivery risks and consequence shall be of the tenderers.
8. Hundred percent (100%) payment will be made in advance. Bill in a triplicate may be submitted alongwith Account No., Name of the Bank to be indicated on the body of the bill to facilitate payment.
9. Liquidated Damages 2% per month upto 10% will be recovered, if supply is not made within the contract period.
10. All type of taxes including GST and professional Tax etc. will be borne by the tenderers.
11. Earnest Money of the successful tenderer will be released after satisfactory supply. Earnest Money of other tenderers shall be released on issuance of Supply Order to the successful tenderer.

12. Conditional tenders will not be entertained.
13. The validity of supply period is 30 days, from the date of issuance of Supply Order.
14. Rates must be quoted for all the required items. If more than one quality of any items is quoted, rates shall be mentioned separately. The successful tenderer will be considered on the basis of lowest evaluated bids.
- (a) The tenderers shall provide the samples of products if demanded alongwith Lab Report.
- (b) The successful tenderer will have to provide material test certificate for the Lubricant at the time of delivery. The supplied lubricants should be fresh stock manufactured during the year 2017-18.
- (c) The shelf life of Lubricant with Batch No. & Date of Manufacturing is to be mentioned in the product data sheets or container of the Lubricant supplied.
15. Tender/quotation must be under covering letter on the letter head of the Manufacture/Authorized Distributors/Suppliers etc. showing complete address, telephone, fax etc. GST Registration number, Income Tax number and details of the Earnest Money Pay Order shall also be mentioned.
16. Total Bid Price inclusive of GST must be written in figures and words.
17. Tender / quotation and the attached necessary documents/brochures of offered item alongwith complete NIT must be signed and stamped on each page.
18. Tenderers should unconditionally sign, stamp and submit the copy of the complete NIT/Instructions to Bidders.
19. If any tenderer fails to submit or comply with above, their tender/quotation will be treated as NON-RESPONSIVE.
20. Sub-standard items will be rejected and returned at the expense of tenderers.
21. The proposal for award will be rejected if it is determined that the supplier recommended for award has been engaged directly or through an agent, in corrupt fraudulent, collusive or coercive, practices, as defined in the PPR-Rules 2004 while competing for the contract in question.
22. Port Qasim Authority reserves the right to accept or reject any or all tenders/quotation as per PPRA-2004 and no claim whatsoever will be entertained in this regard. Authority's decision in this respect shall be final and binding on all tenders.


(SIRAJUDDIN CHANDIO)
SECRETARY